

Letter No. ESTU/17715/2025

Date: 19/11/2025

**Call for Quotations**

Sealed quotations are invited from interested parties for the sale of old used examination answer books and other unused papers at Munger University, Munger.

**Terms and Conditions:**

Quotation should be submitted on pad of the registered firm with following papers:

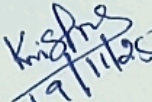
1. Rate quoted should be mentioned on printed pad of the the firm/agency.
  2. Registration paper of the firm.
  3. GST paper
  4. IT return for 3 years
  5. Aadhar Card
  6. PAN Card
  7. Proof of doing similar nature of work.
  8. EMD for Rs. 50000/-
  9. Certificate of recycling of papers.
1. Complete quotation along with the Earnest Money Deposit (EMD) in the form of a Demand Draft in favour of "Munger University, Munger" must be submitted in a sealed envelope superscribed "Quotation for Old Used Examination Answer Books and other unused papers" to the Registrar's office by 31/11/2025 up to 03:00 PM.
2. The quotations will be opened on 01/12/2025 at 03:00 PM in the presence of the tenderers or their authorized representatives.
3. The successful bidder will be required to lift the entire stock of old used answer books within one week from the date of issue of the work order.
4. The sale is "as on where it is" basis and the University will not entertain any complaints or claims regarding the quality or quantity of the answer books and other unused papers.
5. The University reserves the right to accept or reject any or all quotations without assigning any reason thereof.
6. The Buyer must enclose Xerox copy of PAN, AADHAR CARD, GST Number.
- Earnest Money Deposit (EMD): INR 25000/-
7. The Buyer must enclose Xerox Copy of Income Certificate Number.
8. The Buyer must submit a previous certificate of recycling of papers.
10. EMD of the buyer will be returned after submission of certificate of recycling of papers.

For further details, please contact:

Registrar, Munger University, Munger,  
Bihar-811201 (India)  
Email: [registrar@mungeruniversity.ac.in](mailto:registrar@mungeruniversity.ac.in)

  
19.11.2025  
Registrar

Munger University, Munger  
(Dr. Ghanshyam Roy)  
Registrar  
Munger University, Munger-811201

  
19/11/25